

Date: 28/05/2020

To,
The Principal,
Padmabhushan Vasantrodada Patil Mahavidyalaya,
Kavathe Mahankal,

Subject: About Stock Verification Report.

Respected Sir,

In the College library Committee meeting held on 12/07/2019 it is decided to do the full stock verification of Library. According to the Instructions of Library committee Sock verification work started in month of December 2019 and without closing the Library Stock verification work done in month of May 2020. Books, Text Books, Pure Reference Books, Issued to Students, Issued Books to Faculty and College Staff, CHB Staff and Community readers these all collection and circulation considered and verified for preparation of the following report.

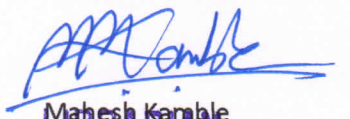
Sr. No.	Details	Total
1.	Books Available in the Library	35568
2.	Issued books to Students	3794
3.	Issued books to Faculty, CHB and Non teaching	2079
4.	Lost and Fine Collected Books	22
5.	Weed out books till 2018	35536
6.	In stock Verification Not find Books	623
	Total Books	78622

During Stock Verification Process 623 Books Lost but according to Finance rule 2017 Chap. VII, Rule 2115(ii) circulation of 1000 Books Loss of 5 books is reasonable loss so from Annual Report of Year 2014-15 to 2019-20 total 160150 books handled. Calculation $(160150/1000) * 5 = 800$. Number not found books in stock verification is less than this calculation so this is reasonable loss.

Please accept the detailed Verification report.

Thanking you.

Yours Sincerely,



LIBRARIAN

P.V.P.College

K.MahankalDist-Sangli

Approved
PRINCIPAL,
Padmabhushan Vasantrodada Patil
Mahavidyalaya, K.Mahankal, Dist-Sangli

- Incl.
1. General Finance rule.
 2. Library Annual Report
 3. Not found Books in Verification.